

Parent Learning Tours at Long Lane

Dear Parent/Carers,

We are very excited to be able to invite you to join one of our Senior Leadership Team for a 'Learning Tour' around Long Lane.

It is important to us that we develop the school as a community, with everyone working together for the best of our children in their learning and social development. We would like to involve parents in the ways in which we support the children with their learning, and developing a sense of pride in themselves and the community around them.

Our staff are really dedicated but we understand that you entrust us with the responsibility of safeguarding and teaching your children so that they are ready for the rest of their journey in life. We really value your views on how we can realise the school's vision and how, together, we can make their school journey the best it can be.

We are eager to celebrate with you what we are working on, the achievements of the school and the amazing learning that happens here.

Purpose of the visit

- To understand the way in which the school supports children with their learning and social citizenship
- To work together with parents (gathering views and ideas) to ensure that all our community are part of what we do at Long Lane
- To learn more about the current priorities of the school and how leaders plan to address continual improvement

What will the learning tour consist of?

- A tour of the main school with a member of the Senior Leadership team who will explain some of the workings of the school, main priorities and ways in which children are supported with their learning
- A short visit to classes to see the children's learning in action (this will be at the discretion of staff as to ensure that children are able to continue their learning without disruption)
- An opportunity to ask questions about aspects of the school and how they approach learning or about how you can support children's learning
- An opportunity to give feedback to support the school in their continual development process

When will the learning tours take place and how long will they be?

The tours will be advertised by 'Parentmail' each half term and you will be able to ring in and book your place on one of the available tours. You will be asked to complete a short form in order to agree the codes of conduct for the visit and then will be asked to complete a short feedback form after the visit.

Each tour will take approximately one hour.

Safeguarding and Code of Conduct during and after the visit

As a school we take safeguarding and confidentiality extremely seriously and have a high standard of conduct to ensure that our children feel safe and are kept safe at all times. We see ourselves as the main role models for children in school and expect all visitors to understand and maintain high levels of conduct at all times. Therefore, during your visit we will ask you to be respectful of the following rules;

- Sign in at the front desk inventory, collect an ID badge/safeguarding leaflet and sign to say that you have read and understood this
- Use respectful language towards children and staff at all times
- Keep a respectful distance between yourselves and children (following safeguarding conduct) even if you know other's children outside school
- Ensure that there is limited disruption to the children's learning in all parts of the school
- Keep mobile devices out of sight at all times
- Ensure that you keep to confidentiality codes of conduct after the visit is complete (ie, do not name staff or children when discussing the visit to other parents, or partake in conversation that could be damaging to the school or its community)
- If you are concerned about anything, please let the leadership team or Safeguarding officers know, who will be able to resolve the issue by going through the right channels.

If you would like to book onto one of our parent learning tours, please respond to the 'Parentmail' advertisement by emailing or phoning the school office reception. We look forward to sharing the school we are so proud of.

Kind Regards

Tina Allison

Head teacher

Long Lane Primary School